**APPLICATION NOTICE AND GUIDE**

**University of Pécs Medical School presents the 2014/2015 academic year Erasmus+ Student Mobility for Traineeship**

**The aim of scholarship:**

The winner students in the frame of Erasmus+ program get the possibility to do practices at the universities of the program countries. The aim of mobility can be a practice combined with the student’s study. The foreign practice has to be accepted by the sending institution and it is counted into the student’s study or a Diploma Supplement is presented.

**Students who fulfil their practices abroad in the frame of the Erasmus+ Program:**

* you must be enrolled in the University of Pécs, Faculty of Medicine, for the period that you are spending in the receiving university;
* you have to pay the normal tuition fee here in Pécs. In the receiving institution there is no tuition fee (though, there might be registration fee at some receiving universities).

**Eligible activities:**

* higher educational students’ traineeship mobility (2 – 12 months)

**Who can apply for the traineeship?**

*Terms and conditions:*

* student should be Hungarian citizen, or studies at the university to get a degree;
* fresh graduates in their first year after graduation;
* spend 2-5 months on abroad (depends on study year, partner university);
* you must be enrolled in the University of Pécs, Faculty of Medicine, for the period that you are spending in the receiving university;
* you can apply for more universities by ranking the places.

**Erasmus target universities:**

* ***Austria:*** Medical University of Innsbruck (2 pers. –max. 5 months) GENMED

(German)

* ***Belgium:*** Catholic University Leuven (2 pers. – max. 5 months) GENMED (English)
* ***Czech Republic:*** Charles University, Prague, Faculty of Hradec Králové

(2 pers. - max.5 months) GENMED (Czech or Slovak)

* ***Croatia:*** Josip Juraj Strossmayer University of Osijek (5 pers. - max. 4months)

GENMED (English)

* ***Finland:*** University of Oulu (1 pers. – max. 5 months) GENMED (English)
* ***France:*** University of Bordeaux (2 pers. – max. 5 months) GENMED (French)
* ***Germany:*** Albert-Ludwigs UniversityFreiburg (2 pers.- max. 5 months**)** GENMED

 (German)

* ***Germany:*** Westfalische Wilhelms University Münster (2 pers. – max. 5 months)

GENMED (German)

* ***Germany:*** Eberhard Karls University Tübingen (2 pers. – max. 5 months) GENMED

(German)

* ***Germany:*** Julius-Maximilians University Würzburg (2 pers. - max. 5 months) GENMED

(German)

* ***Italy:*** University of Pavia (3 pers. – max. 5 months) GENMED (Italian)
* ***Poland:*** Medical University of Lublin (2 pers. – max. 5 months) GENMED (English)
* ***Romania:*** University of Medicine and Pharmacy of Targu Mures

(2 pers. – max. 5 months) GENMED (English-Hungarian)

* ***Romania:*** University of Medicine and Pharmacy of Targu Mures

(1 pers. – max. 5 months) DENT(English-Hungarian)

* ***Romania:*** University of Medicine and Pharmacy of Targu Mures

(1 pers. – max. 5 months) PHARM (English-Hungarian)

* ***Romania:***  Transilvania University of Brasov (2 pers. – max. 3 months) GENMED

(English)

* ***Slovenia:*** University of Ljubljana (1 pers. – max. 5 months) GENMED (English)
* ***Slovenia:*** University of Maribor (2 pers. – max. 5 months) GENMED (English)

The amount of grant depends on the length of studies and country of destination.

Grants for academic year 2014/2015:

|  |  |
| --- | --- |
| Host country | Student mobility for traineeship  |
| Countries with high cost of living (France (FR), Italy (IT), Great Britain (UK), Austria (AT), Finland (FI), Sweden (SE), Denmark (DK), Ireland (IE), Norway (NO), Liechtenstein (LI), Switzerland (CH)) | 600 € / month |
| Countries with medium cost of living (Spain (ES), Germany (DE), Turkey (TR), The Netherlands (NL), Belgium (BE), Czech Republic (CZ), Portugal (PT), Greece (GR), Slovenia (SI), Croatia (HR), Luxemburg (LU), Cyprus (CY), Iceland (IS)) | 500 € / month |
| Countries with lower cost of living (Poland (PL), Romania (RO), Hungary (HU), Lithuania (LT), Slovakia (SK), Bulgaria (BG), Latvia (LV), Estonia (EE), Malta (MT), Republic of Macedonia (MK) | 400 € / month |

We call students’ attention to the fact that this scholarship does necessarily cover all expenses.

**Process of Traineeship:**

1. Students on General Medicine Major do their practices with taking into account the syllabus of the rotational year courses, at the same time they have to do the examination at the UP MS that means the acceptance of credits, as well.
2. Before the travel, students need to ask their tutor for a written anticipatory permission.
3. Traineeship may be max. 5 months.
4. Besides good scholastic record, proper language knowledge is also a must. If you win a placement, you must take part in a language course or prove your knowledge on an exam. In case of Spain, Italy, France and Czech Republic (Hradec Kralové) the host countries’ language knowledge is compulsory.
5. Those who apply for a German speech area have to take part in a language exam (written and oral) organized by the faculty Erasmus Office, this is an important condition of the application for German or Austrian Erasmus places.
6. Those who take part in any academic activity may have benefit at the main decision.
7. Students must carry out their mobility activity in a Programme Country different from the country of the sending organisation and country of residence.

**Deadline of submitting the application:**

The application packet must be submitted in person at the Faculty Erasmus Office

(Main building, 1st floor).

erasmusoffice@aok.pte.hu or anett.tomozer@aok.pte.hu Phone: 72/536-358

We cannot accept those application packets that are incomplete, do not comply with requirements, illegible or were handed in after deadline.

Please put your documents into a plastic file folder not into an envelope.

**Deadline: 20th March 2014 (Thursday) 12.00**

**Do not forget to hand in:**

* **Application form** (available at the webpage of International Relations Committee and enclosed to the Application Notice at the PTE-ÁOK homepage)
* a copy of any **official language** certificates – (a high school certificate is not an official language certificate)
* **a certificate from the Registrar’ s Office of your weighted academic average and corrected credit index** (last 3 semesters)
* **Professional CV** (English or German language, depends on the host Country)
* short, less than one page, **motivation letter** (in English or German and in the language of the host country)
* list of all published or in press **scientific publications**, letters from conferences, list of posters and results, acknowledgments, accolades, etc…

**Assessment of applications:**

The applications will be judged by the International Relations Committee until 4th April 2014. The final decision will be made by the vice-dean for education. The evaluation system can be on view at the faculty Erasmus Office.

Those students who have never taken part in the program before take advantages during judging the applications.

You can get more specific information from Anett Tomózer Erasmus Coordinator of the Faculty.

See the Application Form below!

**ERASMUS+ Student Mobility for Traineeship**

**Application form2014/2015**

Surname:…………………………………………………………………...................................................

First name:…………………………………………………………..……..................................................

Date of birth:........................................................................................................................................

Year/EHA code:...................................................................................................................................

3 semesters average grade :...............................................................................................................

The date and period of Erasmus stay:.................................................................................................

………………………………………………………………………………………………………………….

The names of the planned rotations (number of weeks):....................................................................

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Target Universities:

I.…………………………………………………………………..........

II…………………………………………………………………..........

III……………………………………………………………….............

IV....................................................................................................

Fluent language knowledge:……..………………………………………….............................................

Address:…………………………………………………………...............................................................

Phone/E-mail address:…………………… …………………………………………................................

Have you ever participated in the Erasmus Student Mobility for Traineeships? yes no

If yes, in which academic year?…………………………………………………………………………….

For how many months did you gain the grant? ………………………………………………………..

Which university, company?.......…………………………………………………………………………....

**Do not forget to handle:**

* **Application form (**available from the Webpage)
* Copy of any **official language** certificates
* **Certification of the averages** (last 3 semesters)
* **Professional CV** (English or German and in the language of the host country)
* **motivation letter** in English or German and in the language of the host country
* List of all published or in press **scientific publications**, letters from conferences, list of posters and results, acknowledgments, accolades, etc…
* **Certificates** or letters from any professional, social, cultural, sport activities.

Submit your application to **Faculty Erasmus Office** in person, preferably in an A4 plastic file folder (Main building, 1st floor). More information: erasmusoffice@aok.hu or anett.tomozer@aok.pte.hu Phone: 72/536-358

**Deadline: 20th March 2014 (Thursday) 12.00**